**INSTRUCTIONS FOR WRITING AND SUBMITTING ABSTRACTS**

Abstract should be written in Montenegrin language (Serbian, Croatian, Bosnian) and English language, or only in English language. Abstract should be written in Microsoft Word document and saved under name and surname and first 4 words of the abstract title.Abstract should be written according to the following rules:

· Calibri size 11 font;

· Abstract as a total should have a maximum of 300 words;

· Title should be written in capital bold letters, without abbreviations in the title;

· Name and surname of the author and co-author (maximum of 5), without designations, should be written bellow the title, underlining the name of the author that will present a paper

· Institution, city and country of the author and co-author should be written bellow the author’s name;

· If there are several authors, after the name of each author and before the name of institution relevant number in the superscript should be assigned;

· Below the institution, email of presenting author should be written;

· One row should be left empty bellow the email;

· Text of the abstract should be divided in four subtitles: aim/purpose, method, result and conclusion;

· Text of the abstract should be written without tabs at the beginning of the sentence, without spaces between rows;

· Original abstracts will not be edited, the author is responsible for correct language and spelling;

· Papers should be sent to the following email: [**cofd@t-com.me**](mailto:cofd@t-com.me) as a word document in the attachment;

· In addition to the abstract, email should include the manner and duration of presentation (oral presentation - 5, 10 or 15 minutes only for invited lectures , or electronic Poster –up to 3 minutes oral presentation;

· Deadline for submitting abstracts is **August 1, 2015;**

· Confirmation of receipt and acceptance of your abstract will be sent to your email address;

· Abstract will not be printed in the Abstract Book if presenting author or co-author have not paid registration fees for participation in the congress by **October 1, 2015**.

**MANNER AND DURATION OF PRESENTATIONS**

Papers on the congress will be presented by oral exposure and by electronic poster E-Poster . Oral presentation duration will be 5 and 10 minutes and for invited lectures up to 15 minutes.

E- Poster will be presented as a short oral presentation (3 minutes, up to 8 slides) or as one page document file PNG/GIF/JPG or PDF format, landscape or portrait layout, the minimum recommended size is: 2000 x 2000px and the maximum size of e-Poster in pixels is: 4000 x 4000px, the maximum file size is 4 MB.

Papers will be presented in English and Montenegrin (Serbian, Croatian, Bosnian) language. Text on slides (Power point presentation) for all presentations has to be in English language. A period for discussion will be allowed  in  the end of each session and will last 10-15 minutes. We are kindly asking authors to observe recommended duration of presentation.

Video presentations (up to 10 minutes) will be provided in a separate area with LCD monitor.